

MINUTES OF THE MEETING HELD ON THURSDAY
14th APRIL 2011 AT 8.00 PM
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr F Downes, Mr D. Callaghan, Mr N. Timberlake,
Mrs C. Dakin, Mr N. Harris Mrs S. Henson - Clerk
Dist Cllrs Mrs J Teesdale from 8.30pm

5 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Cllr Mr R. Seymour, Dist Cllrs Mrs J Teesdale – until 8.30pm, Mr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: None declared

CONFIRMATION AND SIGNING OF MINUTES OF THE MARCH PARISH COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

The Clerk made contact with Network Rail/Chiltern Railway but they did not respond to our suggestion for parking.

The lighting columns have been installed in Church Lane and are currently having the electricity supply connections made.

Cllr Mrs Dakin and the Clerk attended West Wycombe Combined School and gave advice and answered questions on issues which the Year 5 children felt affected the community – dog mess, litter, speeding traffic, and traffic congestion. The Parish Council will ask via Contact and the website if there are any children who would be interested in developing a Youth Council.

Cllr Mrs Smith and the Clerk attended the Rural Forum.

Cllrs Mrs Smith and the Clerk attended WDALC.

The Clerk reported that the photocopier is no longer working and to repair it would be uneconomical. The Clerk will monitor the need for photocopying before making any recommendations.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

172.1 Correspondence received from 10th March – 14th April 2011

1. BCC Public Footpath Diversion Order for Footpath 10
2. BALC Launch of a Legal Services Package
3. Chiltern Society Newsletter
4. LEADER Newsletter
5. BCC Notice re street party closures for the Royal Wedding.
6. Chilterns Conservation Board – 2 guides - Chilterns Buildings Design Guide and The Making of the Chilterns Landscape – passed to Cllr Harris.
7. WDC Planning Policy Dept asking for support/help in creating the Supplementary Planning Document on community facilities and potential loss of such facilities through planning applications.
8. Newsletter advising on the Future of Day Services for Adult Social Care in Bucks
9. Mazars – external auditors documents for completion.
10. BALC subscription renewal.
11. Election results.
12. Internal auditors report.
13. WDC – Neighbourhood Development Plans and the Parish Council's role in their production if required – would the Parish Council want to be involved. Councillors felt that too little was known about the process and costs involved to make a comment.
14. WDC – Planning – Quality Counts Tour – 9th June; Planning Forum – 30th June.

172.2 Planning

Application

11/05695/FUL - 74 Copperfields - Householder application for raising of roof over garage and insertion of front dormer window to create habitable accommodation with loft space and construction of single storey rear extension to garage – we object on the grounds of overdevelopment of the site, loss of parking which is extremely important in this cul de sac community and National Trust Covenants.

11/05602/CTREE -St Pauls Church - Reduce crown by 20% to one Horse Chestnut tree (T1), reduce crown by 35% to one Horse Chestnut (T2), reduce to form monolith at 8m one Horse Chestnut (T3), cut to ground level Thorn Ivy (T4), clean out crown of dead wood to one lime (T5), thin by 10% and clean out crown of any dead wood to one Horse Chestnut (T6), clean out crown of any dead wood to one Cherry Tree (T7) and cut to ground level Ivy (T8) – no objections

11/05521/FUL - 316 West Wycombe Road - Erection of 2 metre high fence to boundary with planting behind (retrospective) - - we have no objection to the retention of the 2m high fence and would support the planting of a dense hawthorn hedge – double staggered row of 8 plants (18inch hedging whips) per metre rather than the current laurel which is not a native plant and when cut needs to be cut individually to retain its visual appearance. We would want a condition that the hedge is maintained at a height to completely screen the fence and mulched and any dead plants replaced. We would suggest that fence extends the whole length of the 316 property boundary.

11/05805/FUL – 15 Beechwood Road – Construction of a ground floor single storey rear extension, a car port over the existing driveway which comprises of a summer house and additional storage – site visit prior to making comments.

Decisions

11/05397/FUL - 436 West Wycombe Road - Householder application for erection of 2.2 metre wall & piers with lattice panels inserted to front & partial side elevations to balcony (retrospective) – permit

11/05292/CTREE, St Pauls Church, High Street, West Wycombe -Heavily reduce overhanging limbs and reduce height by approx 14m Horse Chestnut (T1), pollard to approx 8m Horse Chestnut (T2), heavily reduce Horse Chestnut (T3) and remove to ground level Horse Chestnut (T4) – not to make a TPO.

172.3 To consider the Risk/Benefit document for The Pedestal Play Area

It was resolved to adopt the Risk Benefit document. We will approach LEADER re the pavilion.

172.4 Highways issues which need reporting or acting upon.

BCC will investigate, during the summer months, the problems with the Pelican crossing.

BCC have added the junctions of Portway Drive, Park Farm Road and Beechwood Road with the West Wycombe Road as possible sites for single or double yellow lines. Double yellow lines are the cheaper option as they do not require signage. If the Parish Council wanted to pursue road marking/parking issues it would cost £3000 to create a Traffic Regulation Order.

Cllr Timberlake reported some bus service changes – from 5th June the 40 Service will no longer need subsidy from Bucks CC and Oxfordshire CC and become a commercial service. Some of the buses will now not go through Towersey however certain afternoon and Saturday afternoon buses will run through Lane End and not via West Wycombe. It will no longer run through Piddington village but will stop on the A40 instead. The 275 bus service to Oxford is to be de-registered and may cease in the long term.

Cllr Downes raised concerns about there being no buses from the western side of High Wycombe direct to the railway station. The Clerk will write to Cllr Letheren asking for such a service.

- 172.5 To consider making a bid for funds from the BCC Delegated Budget
Councillors will make suggestions at the Annual Parish Meeting.
- 172.6 To discuss the Annual Parish Meeting and the Annual Report
The Clerk has invited the following parish organisations:
Friends of West Wycombe School; Pre-School; West Wycombe School
West Wycombe PCC; West Wycombe Estate, however the PCC and West
Wycombe Estate are unable to attend and replies have not been received from
the other organisations.
The Annual report will be issued in the June copy of Contact.
- 172.7 To discuss the Fete
Meeting to be held on Friday 6th May – 7.30pm. The Clerk will ask Mr S. Baker
MP if he would open the fete.
- 172.8 To agree to pay the Clerks overtime from 2010/2011
It was resolved to pay the agreed figure.
- 172.9 To approve the accounts for April 2011: Signing Cheques:
It was resolved to accept the accounts. See end of Minutes
- 172.10 To approve the accounts for the year ending 31st March 2011 for completion of
the Annual Return
The Clerk/RFO had issued the accounts prior to the meeting. It was resolved to
approve the accounts.
- 172.11 To receive the internal auditors report and to consider the Annual Governance
Statement
The Internal Auditors report was adopted – no issues were raised or
recommendations made. The Chairman went through the Annual Governance
Statement and all the questions were answered in the affirmative.
- 172.12 Members Questions
Cllr Callaghan wants to develop more community spirit within the different roads
of the parish by developing some social ideas to get people to know each other.
Possibly develop neighbourhood newsletters.
Cllr Timberlake asked if we had any plans for celebrating the Queens Diamond
Jubilee.
Cllr Harris reported that the National Trust plan to hold another 'Meet your
Neighbour' in the summer – 9th July
Cllr Timberlake reported that the West Wycombe Community Library will now
run as a charitable trust rather than a limited company and Cllr Callaghan is now
Vice Chairman and a Trustee. The library has been used as a beacon of
excellence.
Cllr Mrs Smith will be representing Buckinghamshire Parish Councils at a
Buckingham Palace Garden Party and she will be accompanied by the Clerk.
- 172.13 Date of Next meeting
Annual Parish Meeting - Thursday 28th April 2011, The Church Room at 8pm;
Thursday 12th May at 8pm – Annual Parish Council Meeting and May Parish
Council Meeting

There being no other business to transact the Chairman closed the meeting at
9.55pm

STATEMENT OF ACCOUNT AS AT 1.4.2011

Opening balance as at 1.3.11	3394.91
Plus HM Customs refund	4867.91
Plus Southern Electricity refund	20.83
Allotment fee – Hazell	6.00
Plus refund on telephone from PWEPC & HPC	114.48
Less March cheques s/o, d/d and cheques	2320.64
Closing balance as at 31.3.2011	6083.49
Business Premium Account balance as at 31.3.11	132.81
Bank of Ireland Account as at 31.3.11	1130.15
Total funds	7346.45

Accounts to be paid in April

Mrs S Henson (s/o)	511.54
Post Office – stamps	64.00
Mrs S Henson – pay adj & overtime	1519.50
BCC Pension	151.06
Peter Ansell – Pedestal Maintenance 1/12	176.00
BALC Subscription	168.80
Chiltern Paving – salt	64.32
Fair Print – letterheads, cont sheets and envelopes	194.40
Miss L Hewitt – internal audit	75.00
Southern Electric Contracting – maint & repairs	1114.40
Southern Electricity – energy d/d	485.24
Lawrence Landscapes	787.25
Wycombe District Council – Burial Ground bin	29.56
Total	5341.07