

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 9<sup>th</sup> MAY 2013 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. Apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**13/05808/FUL & 13/05809/LBC – 59 High Street, West Wycombe** – Householder and Listed building application for raising the surface level of the roofs by 110mm during re-roofing works to accommodate additional thermal insulation
7. To report and discuss any highways issues
8. To discuss the Parish Plan
9. To discuss the creation of a 'sun' shelter in the Pedestal Playing Field and Downley Dynamos request to use the Pedestal Playing Field
10. To agree to make a donation of £500 to the West Wycombe Events Committee for the Fete
11. To agree to make a donation of £200 towards the repair of the Church Room Clock
12. To approve the payment of a £75 honorarium to the Internal Auditor
13. To consider necessary repairs and renovations to the Notice Board outside the West Wycombe Burial Ground
14. To complete the External Audit Statement and to consider and complete the Annual Governance Statement
15. To approve the accounts for May 2013 and signing of cheques – appendix 2
16. Members questions
17. Date of next meeting – Thursday 13<sup>th</sup> June at 8pm, The Church Room