

MINUTES OF THE MEETING HELD ON THURSDAY
13th MARCH 2014 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr R. Seymour, Mrs K. Cheshire,
Mr N. Timberlake, Mrs S. Henson – Clerk

District Cllr Mrs Teesdale 0 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllrs Mr F. Downes, Mrs L. Cook

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning application for the felling of the sorbus.

CONFIRMATION AND SIGNING OF MINUTES OF THE FEBRUARY MEETING
These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. Mr Gomme has cleared a large branch which has broken off one of the conifers in the Pedestal Field. It will cost £70.
2. Cllrs Mrs Teesdale and Mr McEnnis have made an offer of funds for the allotment water project which the Clerk has gratefully accepted.
3. Road planings for the allotment car park (2 loads) and the Pedestal Car Park (6 loads) are due week beginning 17th March. Clerk and Cllr Seymour have met up with BCC to organise access etc.
4. The Clerk will print off 25 copies of each of the bus timetables and also put them on the website. Cllr Timberlake has undertaken to keep them up to date for the website.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

204.1 Correspondence Received from 14th February – 6th March 2014

1. Invitation to the Chairman and Clerk to attend a Transport for Bucks Workshop on 10th April
2. Chilterns Conservation Board – February Newsletter
3. Bucks CC newsletter
4. Bucks CC response re the work to be carried out by the Highways Agency on the Stokenchurch M40 bridge. The form had been inaccurately completed and less overnight closures are planned than indicated and the alternative routes are being corrected. .
5. Update on the Chapel Lane works and notification of overnight road closures.
6. WDC confirmation of our precept request – Band D property £70.69
7. Best Kept Village Competition announcement
8. Notification that Richard Luxton is no longer working on our Church Lane project – it has been taken in house by Bucks CC.
9. BCC Information on HS2
10. Emails from residents, County and District Councillors about flooding at the Pedestal and along the Bradenham Road.
11. Confirmation of receipt of our objection to the HS2 Construction route
12. Confirmation of our Thames Water order – we have to install our pipe and have it inspected by Thames Water before they will proceed.
13. New additions to the Allotment package.
14. Emails from Downley Dynamos about dog faeces on the Pedestal Playing Field
15. Copy email from a Chapel Lane resident complaining about the lack of information being supplied and in a timely manner in connection with the Chapel Lane works
16. Press releases from Bucks CC covering the road treatment programme; flood recovery; ditch clearance.
17. ICCM Magazine
18. Letter from a past resident's family making a request to reserve a burial plot. Clerk has written explaining our criteria and that we do not reserve burial spaces
19. The Chairman attended the Standards Committee and was advised that the Monitoring Officer is retiring and will be replaced by Julie Openshaw.

204.2 Planning

14/05570/FUL-15 Copperfields High Wycombe -Householder application for construction of single storey front extension and tiled canopy over front door – no objection.

14/05491/FUL -367 West Wycombe Road High Wycombe -Construction of two storey side/rear extension to create additional 3 bedrooms for existing HMO (9 bedrooms in total) and conversion of lower ground floor to create 2 x bedsits- this Parish Council strongly objects to this application as it is an overdevelopment of the site; there is insufficient accommodation and toilets and bathrooms for what could be 22 people and insufficient parking for the potential number of cars. We also have strong concerns about the handling of waste products and recycling.

14/05600/CTREE – land at junction of Oxford Road and Chorley Road – fell sorbus and replace with new specimen tree (cedar atlantica) – no objection.

Decisions

13/08140/LBC-Fern Cottage, Church Lane, West Wycombe -Listed building application for insertion of door and window to front elevation in connection with conversion of garage to habitable accommodation - permit.

13/07952/ADV-316 West Wycombe Road, High Wycombe -Display of 3 x internally illuminated fascia signs and 1 x internally illuminated monument sign (AMMENDED) - permit application.

13/08127/FUL - 10 Chapel Lane – householder application for construction of single storey side/rear extension – permit

204.3 To discuss our response to the Local Plan Consultation

We question the number of dwellings required over the specified period. Our topography presents unique problems and as our parish is in the green belt and the AONB there are natural constraints on the availability of building land. We have very strong concerns over the proposed alternative sites, all of which mean that traffic will have to travel through our parish, something which has already affected our parish due to the increase in traffic volumes and the effect this could and does have in an accessing Stoke Mandeville Hospital. Currently there are insufficient opportunities for employment therefore we cannot see that further intensification of housing and the loss of green spaces within existing developments is required.

204.4 To adopt the Summary document for the Parish Plan

It was resolved to adopt the document. It will be issued to County and District Councillors; the Planning Policy Team at WDC; print 20 copies and put on the website.

204.4 To discuss and agree to the HS2 petitioning process

We have to place an advert in the Bucks Free Press at a cost of £260.25 plus VAT 10 days before our next meeting if we proceed with the petitioning process and it cost £20 to present a petition to parliament which has to be delivered in person.

It was resolved place an advertisement in the Bucks Free Press 28th March which would meet the criteria of having it published at least 10 days before the April 10th meeting.

204.5 To discuss Christmas trees for future years

A planning application has been submitted by The National Trust to start this project.

204.6 To consider an increase in burial ground fees as from 1st April 2014

The Clerk has studied other burial ground fees. We do not charge for the maintenance of graves but some require frequent additions of soil/turf. The burial ground costs, on average £3000 per annum to maintain. It was resolved to increase our plot for a grave to £300 and a second interment (re-opening of grave) to £190 and a plot for cremated remains to £175 and reopening a cremated remains plot to £135. The Rules and Regulations will be updated.

204.7 To consider: the assets register; additions to the insurance policy; the risk assessment

The Clerk had updated the documents and issued them prior to the meeting. An additional risk assessment document has been produced to cover financial, insurance, salary and administration procedures. The value of the Chairman's and Clerk's badges of office will be increased as per the recent insurance valuation, on renewal of the policy. The new Christmas lights and bench have been added to the asset register and will be insured at policy renewal – currently they are all stored in a Councillors home - as will the new litter bin at the Pedestal. The basketball equipment is on the asset register and has been insured.

- 204.8 To discuss whether to ban dogs on the Pedestal Playing Field
 There has been an increase in dog faeces on The Pedestal Playing Field; this could be because some of the traditional dogs walking areas of the parish are under water however there are plenty of bins for owners to clear up after their dogs. It was felt that at this stage we did not want to ban dogs and it was resolved to order 5 signs stating:
 All dogs must be on lead.
- 204.9 To consider Bucks County Councils request to take on the maintenance of three footpaths/ bridleways and to ask The Chiltern Society to undertake the work
 Footpaths/bridleways 16/1;18/1;11/1 are affected. We would receive a grant of £358.58 to undertake the work. The Clerk has had a meeting with the Chiltern Society who are willing to take on this work. Councillors resolved to ask the Chiltern Society to carry out the maintenance work on these paths/bridleways and pass on the entirety of the grant to them.
- 204.10 To discuss the recent flooding issues in the parish
 The Clerk has been working with WDC Environmental Health and Emergency Planning re the issues of sewage in some properties in Bradenham Road. WDC has carried out an inspection and arranged sandbags and portaloos where required. Not enough portaloos for everyone – community usage.
 Nothing is going to improve until the ground water levels go down. Residents have been advised to contact Thames Water and their insurance companies re the clean-up process once water levels go down.
 The National Trust have had to deal with sewage and flooding issues in the High Street. Bucks CC and the police are fully aware of the issues with flooding and potholes in the section from the Pedestal to the Park gates. No repairs can be undertaken until the road is dry.
- 204.11 To discuss the Annual Parish Meeting
 It was resolved to move the APM to 7pm on 8th May. Clerk will change the booking and update the website.
- 204.12 To approve the accounts for March 2014 and signing of cheques
 It was resolved to accept the accounts.
 See Statement at the end of the Minutes.
- 204.13 Members questions
 None were asked.
- 204.14 Date of next meeting
 Thursday 10th April 2014 at 8pm, The Church Room
 The Chairman closed the meeting at 10.15pm
Accounts to be paid in March 2014
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|----------------------|----------------|--------------------------------|
| Mrs S. Henson S/O | 517.99 | February salary |
| Bucks County Council | 153.46 | Pension - March |
| Southern Electric dd | 138.34 | Energy (street lights) |
| Southern Electric dd | 16.51 | Feeder pillar |
| Southern Electric dd | 19.58 | Feeder pillar |
| MH-P Internet | 1440.00 | Annual website maintenance fee |
| Thames Water | 6.21 | Burial ground water supply |
| Total | 2292.09 | |
- Statement of Account as at 1st March**
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|--|-----------------|
| Opening balance – 1 st February | 12683.56 |
| Plus refund from FWA for Christmas lights | 605.50 |
| Less February cheques | 3225.02 |
| Sub Total | 10064.04 |
| Bank of Ireland | 1133.24 |
| Deposit account | 933.80 |
| Total | 12131.08 |