

MINUTES OF THE MEETING HELD ON THURSDAY  
9th OCTOBER 2014 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mr N. Harris (Vice Chairman), Mr R. Seymour, Mrs K. Cheshire,  
Mrs L. Cook County Cllr D Hayday Mrs S. Henson – Clerk

0 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllrs Mrs V. Smith, Mr N. Timberlake,  
Dist Cllr I McEnnis

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning  
application for tree works at West Wycombe House

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER MEETING  
These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. Dog bins order has been placed, bins installed and the first 'collection' has been made .
2. All official paperwork connected with Cllr Downes resignation has been completed, the vacancy is in Contact and the notices are up.
3. Invoice for £300 has been issued to Downley Dynamos and paid.
4. The Pedestal hedge has been cut.
5. The stock fence in the top burial ground field has been repaired.
6. Communications questionnaire will go on our website in November.
7. A branch had come down over the footway entrance in the Pedestal Playing field and Completer Tree Services undertook and emergency call out to clear and make safe.
8. Cllr Timberlake and Clerk undertook 5 hours of Speedwatch along the Bradenham Road, Chorley Road and Oxford Road – some local people will receive letters from Thames Valley Police as well as many others.
9. Clerk has asked Elizabeth Stillman to supply an annual contract price for all the work they undertake within the parish at the Pedestal Roundabout, Pedestal Playing Field, Cutty Alley and the allotments/hedge.
10. Thank you card from Cllr Mrs Smith

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

210.1 Correspondence Received from 11th September – 9th October 2014

1. HS2 Updates and notification of a training session and conference on 8th October – Clerk attended
2. Thank you card from Mr Downes.
3. BCC Meeting on Devolved Powers, 15<sup>th</sup> October – County Hall – Clerk will attend
4. Agenda for Rural Forum – 16<sup>th</sup> October at WDC Council Chamber – 7pm – Clerk will attend
5. Transport for Bucks Conference 22<sup>nd</sup> October – Adams Park - 10 – 1.30 – no further details – Clerk will attend.
6. BCC Budget Consultation – on website
7. Local Area Forum – 21<sup>st</sup> October – 7pm – venue to be confirmed
8. WDC Clerks Meeting - 23<sup>rd</sup> October – next year's elections will be discussed plus other items
9. WDC Standards Training – 28<sup>th</sup> October – Cllr Timberlake and Clerk will attend.
10. WDALC agenda for 9<sup>th</sup> October – Clerk has given our apologies.
11. Pedestal Pay Area – play equipment inspection
12. Urgent Health Care - Public Listening Event 15 October 2014 – on noticeboards and website
13. My Bucks Newsletter – forwarded to Councillors
14. Fees and charges list from RBS ( our accounts and allotment package company) – total of £222 per annum for updates and online and phone support.

15. Bucks Playing Fields Association – Annual Report and notification of AGM – 6<sup>th</sup> October
16. Local Council Review
17. Chilterns Conservation Board and Chilterns Woodlands Projects Newsletters
18. Allotments rents
19. Annual Chilterns Forum 2014 – 7<sup>th</sup> November – issued to Councillors
20. Chilterns AONB Planning Conference 2014 – 8<sup>th</sup> October – issued to Councillors
21. TfB – new service for Parishes – the map for West Wycombe is incorrect as it still refers to West Wycombe Hill Road
22. TfB – poster about pavement re surfacing

## 210.2 Planning

### Applications

**14/07555/CTREE – West Wycombe House, West Wycombe Park** – fell dead oak (T1) leaving high stump for nature conservation – no objection.

**Preapplication consultation for improve DAB services to residents** by installing two narrow dipole antennas at the top of the Toweridge Lane mast and a 1.8m diameter satellite dish at 20m on the mast – as it will be a benefit to the community we have no objection

### Decisions

**14/06828/CTREE-Flint House Bradenham Road** -Crown lift Birch T1 by removing 8 x lowest laterals to provide 4 metres clearance from ground and leave no growth below second telephone line; crown clean and remove deadwood from Prunus T2; reduce upper section of Yew T3 above approximately 1.5 metres height by approximately 0.5 metres in line with lower crown; crown reduce Hornbeam T4 by approximately 0.5 - 1 metres (15% reduction) – not to make a TPO

## 210.3 To discuss the Christmas trees and Christmas lights

Cost for two extra transformers and extension leads for the Christmas lights £100.66 plus VAT and carriage.

Price for installing an 3 extra socket in the feeder pillars – max of £150 plus VAT

Clerk has asked two 'tree' people about putting extra lights in the 'island' tree but to date no costings.

17<sup>th</sup> or 19<sup>th</sup> November for erecting the Christmas trees.

It was resolved to place orders for the extra Christmas tree light work.

## 210.4 To report and discuss any highways issues including cleaning of road signs and lighting columns; grass cutting

Prices from E F Clean for cleaning, repair, re -direct all of our 177 street signs - £1375.

They have not quoted for cleaning the lighting columns as specialist equipment is required. It was resolved to place an order for the work.

Mr Brooks will be asked to carry out one complete cut of all our grass at the end of October/mid November at a cost of £350.

## 210.5 To receive the Pedestal Play Area Inspection report

Clerk has forwarded the report to Playground services (the installation company) for a quote for remedial work.

## 210.6 To discuss the allotment rules and regulations in relation to the water supply

No water required between 1<sup>st</sup> November and 1st March the tap will be turned off.

Clerk has spoken to three other parish councils with allotments and water – none charge anything extra for the water – one bill to give us a guide is £440 per annum. All only allow hand held hoses supplied by the allotment holder and watering can from the tap/no sprinklers. Clerk will draft a regulation for consideration at the November meeting.

## 210.7 To discuss tidying of the Church Lane garden

Cllr Harris will make contact with Elizabeth Stillman to discuss the work required.

## 210.8 To approve the accounts for October 2014 and signing of cheques – appendix 2

See itemised list at the end of the Minutes. It was resolved to approve the accounts.

The Clerk asked Councillors to start thinking about the budget for 2015/2016. Extra dog bins, work in burial ground

210.9 Members questions

Volunteers needed for Christmas events at Hughenden Manor throughout December

210.10 Date of next meeting – Thursday 13<sup>th</sup> November at 8pm, The Church Room

The Chairman closed the meeting at 9.20pm

**Cheques to be paid in October 2014**

Mrs S. Henson S/O	517.99	September salary
Mrs S Henson	29.33	Balance of salary
Bucks County Council	160.06	Pension – October
HMRC	3.80	Tax
Mrs S Henson	50.13	Mileage and expenses
Peter Gomme	175.00	Pedestal Playing Field
Staples	57.98	Toner
Lawrence Garden Services	878.40	2/4 BG maintenance
Complete Tree Services	174.00	Pedestal
Southern Electric Contracting	23.00	Light repair
Southern Electric Contracting	763.40	Maintenance
The Post Office	106.00	200 x second class stamps
Southern Electric dd	141.74	Energy (street lights)
<b>Total</b>	<b>3080.83</b>	

**Statement of Account as at 30<sup>th</sup> September**

Opening balance – 1 <sup>st</sup> September	18045.78
Plus precept	18500.00
Allotment rents	186.00
Less September cheques	3254.14
<b>Sub Total</b>	<b>33477.64</b>
Bank of Ireland	1133.78
Deposit account	1134.32
<b>Total</b>	<b>35745.74</b>