



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 10<sup>th</sup> SEPTEMBER 2015 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence

**To make a presentation to two local children for their quick thinking actions  
which helped save a life**

2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda and to sign the Application for Dispensation under S33 of Localism Act
3. To confirm and sign the minutes of the previous meetings
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**Amended plans: 15/06026/FUL: Castle Transmission Tower** – reduction in size of satellite dish  
**15/07214/FUL-314 West Wycombe, Road High Wycombe** -Change of use residential garage to store and maintenance building ancillary use to the rental site at 316 West Wycombe Road
7. To agree to purchase one replacement football goal and net at a cost of £370 + VAT
8. To consider any requests to WDC for Community Infrastructure Levy projects
9. To receive a report on our appearance at the Select Committee for HS2
10. To report any Highways issues including village signage
11. To consider modify our contract with Elizabeth Stillman to include extra allotment maintenance and weed spraying
12. To consider whether to continue with the Local Council Award Scheme
13. To approve the accounts for August/September 2015 and signing of cheques; to receive the expenditure against budget up to 31<sup>st</sup> July; to begin the budget process for 2016/2017. – appendix 2
14. To receive the External Auditors report
15. Members questions
16. Date of next meeting – Thursday 8<sup>th</sup> October 2015 at 8pm in The Church Room

SHARON L. HENSON, CLERK

3.9.2015

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 9<sup>th</sup> July – 3<sup>rd</sup> September 2015

1. Letter from WDC Planning Enforcement confirming that there is no action to take re 316 West Wycombe Road's additional building and operation times.
2. WDC Community Infrastructure Levy – asking for ideas for projects
3. WDC Gambling Act 2005 – Policy Statement Review – it will remain largely unchanged.
4. Letter from Fido & Associates confirming that they have cleared the trees near the pelican crossing.
5. Emails from residents of Park Farm Road and BCC about the street light – an acceptable replacement has been ordered.
6. Letter from a resident confirming that her children will attend out meeting on 10<sup>th</sup> September to receive book vouchers and certificates as a thank you for their prompt action on 28<sup>th</sup> June.
7. Revised plan from BCC for the parking scheme in Church Lane – now out to the first stage of consultation.
8. Notification of appeal against WDC planning decision on 6 Beechwood Road
9. Request for weeds to be cleared from the Bradenham Road pavement – Clerk has spoken to the land owner and has also asked BCC when the final cut is due.
10. WDALC Budget Training Course -3 Sept – Clerk will attend
11. Chilterns Conservation Board newsletter – forwarded
12. BCC Transport Plan Consultation – forwarded
13. Notification of BCC Roads Workshop at Adams Park on 9<sup>th</sup> October 9am – forwarded
14. Chilterns Dial-a-Ride appeal for financial support
15. Mazars – return of the external audit – no queries raised – put on the website and noticeboards

Clerks Report

1. The Chairman attended the West Wycombe Business Group meeting and will report at the meeting.
2. The Chairman attended the NAG
3. The Chairman and Clerk attended two HS2 meetings where the presentation to the Select Committee was reviewed and practiced. Have to make a sound recording to complete the presentation
4. The new Pedestal Play Area sign has been installed as have all the dog signs on the gates and access points. All the repairs have been carried out as per the Play Inspection report and a new litter bin has been installed. The stiles into the crop field need to be repaired; the stile into Cookshall Lane will also be repaired. The top of the hedge has been cut.
5. The National Trust has agreed in principal to carry out repairs to Meads Yard. Clerk has written to the other landowners for the drive leading to Meads Yard asking if they would pay for repairs to that section.
6. Annual Report has been issued with the September issue of Contact.
7. West Wycombe Estate are looking at the group of trees near Gerrard Court and the trees around the Pedestal sheep field which are growing over the bus shelter, road signs and restricting visibility.

Appendix 2

**Cheques paid in August 2015**

Mrs S. Henson S/O	517.99	July salary
Mrs S Henson	45.04	Balance of July salary
Bucks County Council	162.95	Pension – August
Signs Scott	597.00	Large Pedestal sign
Acorn Landscaping	215.83	4/12 – highways grass cutting
Elizabeth Stillman	245.00	Clearing area/planting Christmas tree by
village hall		
Stocksigns	99.91	4 dog signs for Pedestal

Staples	22.45	Stationery/copying
Mrs S Henson	31.05	Expenses July
TBS Hygiene	48.00	June dog collections
Southern Electric d/d	155.38	Energy (street lights)
BT d/d	366.95	Telephone
<b>Total</b>	<b>2262.55</b>	

#### Statement of Account as at 31<sup>st</sup> August 2015

Opening balance – 1 <sup>st</sup> July	21937.73
Less July/August cheques	5843.54
Plus burial fee	300.00
Plus BCC devolved funds	1069.50
<b>Sub Total</b>	<b>17463.69</b>
Deposit account	2627.86
<b>Total</b>	<b>20091.55</b>

#### Cheques to be paid in September 2015

WDALC	15.00	Budget training
Acorn Landscaping	215.83	5/12 highways grass cutting
South Bucks Business Prods	185.00	Annual Report
The Handyman	377.00	Erect Pedestal sign/Pedestal play area repairs
Glasdon	1.93	Spare litter bin key
Thames Water	44.29	Allotment water
Thames Water	4.96	Burial Ground water
Mazars	240.00	External audit
The Post Office	108.00	200 x second class stamps (54p)
The Chiltern Society	25.00	Annual subscription
Mrs S Henson	67.45	Book vouchers and expenses for August
St Lawrence PCC	240.00	Annual Church Room hire
Mrs S Henson	45.04	Balance of August salary
Bucks CC	162.95	September pension
Mrs S Henson	517.99	August salary
Southern Electricity dd	42.29	Feeder pillars energy
Southern Electricity dd	137.20	Street light energy
<b>Total</b>	<b>2429.93</b>	

We are expecting a bill from Peter Gomme as he has not submitted anything since July but to date this has not been received.