



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 9<sup>th</sup> JUNE 2016 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: **16/06255/FUL-6 Beechwood Road, West Wycombe** -Householder application for construction of first floor rear extension, insertion of 2 windows to front elevation & 1 to side elevation
7. To consider the purchase of a new seat or picnic bench on the Pedestal Playing Field to replace the broken seat
8. To consider whether to renew the Allotment Society subscription
9. To report any Highways issues
10. To resolve to adopt policies on: Anonymous Correspondence, Bullying and Harassment, Community Engagement, Equality, Grants and Donations, Email, Grievance, Health and Safety, Information Security, Social Media, Training
11. To approve the accounts for June 2016 and signing of cheques - appendix 2
12. Members questions
13. Date of next meeting -Thursday 14<sup>th</sup> July 2016 at 8pm in The Church Room

SHARON L. HENSON, CLERK

2.6.2016

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

## Correspondence Received from 12<sup>th</sup> May – 2<sup>nd</sup> June 2016

1. BCC request for projects through the Local Area Forum
2. WDC Rural Farm Tour – 30<sup>th</sup> June at Berkshire College of Agriculture
3. BCC Cabinet approval of the Church Lane parking scheme
4. BMKALC notification of Armed Forces Day – Saturday 25<sup>th</sup> June
5. BCC notification of Slough Lane closure on 10<sup>th</sup> July
6. NALC Salary Award
7. Emails from a resident of Park Farm Road about Mede Cottage planning application and planning enforcement issues – forwarded to Councillors.
8. Email from BCC Passenger Transport about the proposed bus timetable changes due in June.
9. WDALC Agenda – 29<sup>th</sup> June
10. Report on Speedwatch in Chorley Road on 11<sup>th</sup> May – no culprits recorded more sessions planned for July and August
11. NAG Notes – forwarded to Councillors
12. My Bucks Newsletter – forwarded to Councillors
13. Website report – forwarded to Councillors
14. Email from a resident of Beechwood Road about the planning application at 6 Beechwood Road – will be attending the meeting.
15. Email from the applicant for Mede Cottage planning application – he will be attending the meeting but understands that out comments have already been submitted.
16. BCC Invitation to Councillors to join in the discussion on Bucks becoming a Unitary Authority- forwarded to Councillors
17. Chilterns Conservation Board Newsletter – forwarded to Councillors
18. Email from a Chorley Road resident giving his information in relation to the Parish Councillor vacancy – forwarded to Councillors – he will meet the Parish Council prior to the June meeting.
19. Cllrs McEnnis and Mrs Teesdale have stated that they will call Mede Cottage planning application to Committee.

### **Clerks Report**

1. Chairman attended the NAG
2. Clerk attended the Transport for Bucks conference in Aylesbury
3. The original seat in the Pedestal Playing Field is badly damaged and my recommendation is that we throw it away as it continues to be vandalised – we are due for our ROSPA inspection and would like it removed as a matter of urgency and place an order for either a replacement seat/ picnic bench.
4. BT submitted their latest bill for direct debit payment on 25<sup>th</sup> May and it came out at £123.35 which shows the dramatic reduction I thought we could achieve by renegotiating our contract. Used to be £200 more than this.
5. We have a few basic policies but we need to adopt policies in relation to electronic mail, information security etc. Please read the 10 policies enclosed – many of these issues have never applied to us but it is better to have the policies in place in case any of these issues have to be dealt with.

### Appendix 2

#### Cheques to be paid in June 2016

Mrs S Henson	509.50	May salary
Bucks CC	166.53	June pension
TBS Hygiene	66.00	April Collections
Acorn Landscaping	215.83	2/12 highways grass cutting
Staples	4.05	Stationery and copying
Thames Water	5.43	Burial ground
Mrs S Henson	67.90	Expenses for May
Thames Water	31.72	Allotment
St Lawrence PCC	240.00	Church Room hire 2016/2017
<b>Peter Gomme</b>	<b>350.00</b>	<b>Two cuts of the Pedestal</b>
<b>National Allotment Society</b>	<b>66.00</b>	<b>Annual subscription – to be discussed</b>
Southern Electricity dd	19.63	Feeder pillar energy
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Southern Electricity dd	137.31	Street light energy
<b>Total</b>	<b>1899.53</b>	

Currently expecting invoices from Mr Stocks and TBS for the extra dog bin and Peter Gomme.

### **Statement of Account as at 1<sup>st</sup> June 2016**

Opening balance – 1 <sup>st</sup> May	32750.59
Less May cheques	4226.85
Plus Southern Electric credit	7.06
Plus Webster ashes	175.00
<b>Sub Total</b>	<b>28705.80</b>
Deposit account	2628.85
<b>Total</b>	<b>31334.65</b>