



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 13<sup>th</sup> OCTOBER 2016 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes  
MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED
5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**16/07674/FUL & 16/07675/LBC -The Malt House High Street West Wycombe** –  
Householder application and Listed building application for construction of single  
storey rear orangery extension  
**16/07439/FUL-426 West Wycombe Road High Wycombe** -Householder application  
for construction of two storey side and rear extension  
**16/07351/FUL-140 Chorley Road West Wycombe** -Householder application for  
construction of single storey side / rear extension following demolition of existing  
garage (alternative scheme to pp 16/05433/FUL)
7. To consider a report on the trees in Rosemary Close
8. To consider a request from Downley Dynamos Football Club for them to install  
'matting' for the remaining section of the Pedestal Playing Field Car Park
9. To discuss options for Christmas tree lights
10. To report and consider any Highways issues including a petition from Chorley Road  
residents and subsequent action: request for a dog waste bin at the top of Church  
Lane; cutting the Cookshall Lane playing field hedge
11. To consider Community Infrastructure Priorities
12. To consider work required on the Chorley Road allotments
13. To consider a request/suggestion from an adjoining parish re Parish Trails
14. To begin the budget discussions for 2017/2018
15. To approve the accounts for October 2016 and signing of cheques - appendix 2
16. Members questions
17. Date of next meeting -Thursday 10<sup>th</sup> November 2016 at 8pm in The Church Room

SHARON L. HENSON, CLERK

6.10.2016

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

## Correspondence Received from 8th September – 5<sup>th</sup> October 2016

1. Request from Bucks CC to list any Local Priority Infrastructure requests
2. Neighbourhood Action Group Minutes for meeting in September – emailed
3. Newsletter from the Chilterns Conservation Board – emailed
4. My Bucks Newsletter – emailed
5. West Wycombe PCC's website monthly report – emailed
6. Transport for Bucks Conference invitation – 1<sup>st</sup> November at AVDC – Clerk attending
7. Series of emails from a West Wycombe resident about speeding in Chorley Road – a petition will be presented at the meeting
8. Invitation for the Buckinghamshire Playing Fields Association AGM on 20<sup>th</sup> October.
9. Notification from the Local Government Information Unit that Cllr Mrs Vicki Smith has been shortlisted for LGiU & CCLA Councillor Achievement Awards 2016.

### Clerks Report

1. Clerk has reported the dumped vehicle in the Pedestal Playing Field Car Park.
2. Clerk reported to Transport for Bucks all the gravel and stones washed down Church Lane.
3. Allotment rent letters have been sent out – so far rents received from 13 tenants.
4. Clerk has obtained information on solar powered Flashing Speed signs
5. Clerk has issued an invoice to Downley Dynamos football club
6. Please see enclosed budget sheets covering expenditure to the end of September.
7. Clerk has contacted Southern Electric Contracting asking for a detailed breakdown of our contract as it is expensive and we report any broken lights and pay for the repairs.
8. Clerk has ordered spare parts for the Pedestal Play equipment – proforma issued.
9. Clerk has asked for a revised price for the Cookshall Lane hedge using a hedge shaper after carrying out a site visit with Cllr Harris.
10. Chairman, Cllr Seymour and Clerk had a site visit at the allotments and Clerk is obtaining prices for grass and hedge cutting.
11. The second half of the Precept (£20250) has been paid by WDC.
12. Cllr Cope produced a report on the large trees in Rosemary Close – circulated by email – please study prior to the meeting.

### Appendix 2

#### **Cheques to be paid in October**

Mrs S Henson	509.30	September salary
Bucks CC	166.53	October pension
HMRC	70.40	Tax – August
Acorn Landscaping	215.83	6/12 highways grass cutting
<b>TBS Hygiene</b>		<b>August collections</b>
John K Lawrence	874.00	2 <sup>nd</sup> quarter burial ground maintenance plus grass
Mrs S Henson	280.07	September expenses
Staples	36.04	Stationery
Chiltern Society	265.58	Annual Rights of Way clearance
SSE Contracting Ltd	822.32	Street lighting maintenance and lighting repairs
Southern Electricity dd	165.47	Street light energy
<b>Total</b>	<b>3405.54</b>	

#### **Statement of Account as at 1<sup>st</sup> October 2016**

Opening balance – 1 <sup>st</sup> Sept	20746.29
Less September cheques	3537.59
Plus allotment rents	130.00
Plus balance of precepts	20250.00
<b>Sub Total</b>	<b>37588.70</b>
Deposit account	2629.51
<b>Total</b>	<b>40218.21</b>

**Invoices in red not received but expected. Still waiting for invoices from Mr Stocks, The Tree People and TSB for the extra dog bin.**