



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 12<sup>th</sup> OCTOBER 2017 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
  - 17/07681/FUL -387 West Wycombe Road**-Householder application for construction of external platform lift for wheelchair/disabled access to the rear
  - 17/07462/LBC-Towerage Farm Toweridge Lane West Wycombe** -Listed building application for re-instatement of a chimney stack on the East elevation following its removal in September 2016 as it was deemed unsafe and was dismantled as a matter of urgency, staircase replacement, a new enclosed porch replacing the previous open design, new double glazed windows to replace previous design of 2 over 2 casements, removal of kitchen and dining room partition wall, removal of chimney breast and the addition of an ensuite to the bedroom on the second floor (retrospective)
  - 17/07554/CTREE -The Dower House High Street West Wycombe** -Reduce remainder of tree by 2m all round to suitable unions to 1 x Horse Chestnut (T1)
  - 17/07551/TPO -Kittys Lodge And Park Farm House West Wycombe Park** - Selectively thin and reduce crossing branches and upper canopy to 1 x Sycamore tree (T2090), thin and reduce by 15% by removing up to 2 metres apical and lateral growth to 3 x Lime trees (0801) and reduce sections of crown overhanging roof to 1 x Ash Tree (T4)
  - 17/07550/CTREE -Flint Cottage Church Lane West Wycombe** -Reduce back to 1m from ground to maintain clearance to 1 x Yew tree and coppice 2 x Hazel Trees
  - 17/07453/FUL-339 West Wycombe Road** -Conversion of existing dwelling house to 2 x 2 bed and 2 x 1 bed self contained flats, new lightwell to front, infill extension to rear and associated parking
7. To receive the external play inspectors report
8. To discuss any highways issues including parking and traffic bollards
9. To begin discussions on the budget for 2018/2019
10. To approve the accounts for October 2017 and signing of cheques - appendix 2
11. Members questions
12. Date of next meeting -Thursday 9<sup>th</sup> November 2017 at 8pm in The Church Room

SHARON L. HENSON, CLERK

5.10.2017

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 8<sup>th</sup> September to 5<sup>th</sup> October 2017

1. Monthly website report – emailed
2. Transport Strategy Management policy consultation
3. Alcohol and entertainment licence consultation for the Hellfire Caves – responses by 30<sup>th</sup> October.
4. Chiltern Society – events information – emailed
5. Agenda for the forthcoming HS2 Community Fund meeting
6. My Bucks Newsletter – emailed
7. Policing in the Thames Valley Newsletter from Police and Crime Commissioner – on website
8. Chilterns Conservation Board newsletter – emailed
9. NAG Minutes – emailed
10. Email from a local resident about the private car park below the school – passed onto the NAG/police.
11. Minutes from the September LAF and an apology for not advising us of the meeting.
12. Planning decisions: 343 West Wycombe Road –refused; 316 West Wycombe Road – refused
13. Price from one supplier to carry out maintenance on the Pedestal Play Area – enclosed – please study alongside the Play Inspection Report you received last month – agenda item.
14. Invitation to BMKALC Annual general Meeting – 10<sup>th</sup> November.

**Clerks report**

1. Allotment plot 18a has been vacated and handed over to a new tenant..
2. Clerk attended the BCC Transport for Bucks Stakeholder Conference and the Focus Group meeting.
3. Six tenants still have to pay their allotment rent..
4. Final 50% of precept has been paid into the account by WDC.
5. The Downley Dynamos invoice has been issued.
6. The Clerk has ordered a wreath for Remembrance Sunday.
7. Clerk is meeting another play area maintenance company prior to the meeting
8. Clerk has asked Complete Tree Services for a cost to carry out the tree work in the burial ground.
9. Order has been placed for grass repair work in Rosemary Close
10. Letter was sent to all Rosemary Close residents about parking on the grass.
11. Please study the Play Area Inspection issued with last month's papers.

Appendix 2

**Cheques to be paid in October**

Mrs S Henson	514.90	September salary
Bucks CC	169.31	October pension
HMRC - online	64.80	Tax/NI
<b>TBS Hygiene</b>	<b>81.00</b>	<b>September collections ( waiting for invoice)</b>
Peter Gomme	425.00	2 cuts of Pedestal grass plus cutting Cookshall hedge
Mrs S Henson	23.85	September expenses
Acorn Landscaping	215.83	6/12 highways grass cutting
Acorn Landscaping	25.00	Cutting grass around pedestal bus shelter
WDC	72.00	Play Inspection
West Wycombe Estate	21.00	Cookshall Lane wooden gate (50%)
John K Lawrence	891.75	2/4 burial ground maintenance
James Glasgow The Handyman	140.00	Replace basket swing/stepping bollards
Southern Electricity dd	160.24	Street light energy
<b>Total</b>	<b>2804.68</b>	

**Statement of Account as at 1<sup>st</sup> October 2017**

Opening balance – 1 <sup>st</sup> September	27839.57
Plus allotment rents	240.00
50% precept	21,000.00
Refund from RBS Systems – duplicate payment	139.20
Less September cheques	2148.57
<b>Total</b>	<b>47070.20</b>