



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 12th APRIL 2018 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
18/05695/FUL -316 West Wycombe Road, High Wycombe-Demolition of existing building and erection of replacement building for vehicle maintenance, together with closure of existing access from West Wycombe Road, boundary fencing, bin storage and use of land in connection motor vehicle rental business
7. To confirm that the donation of £2000 made to West Wycombe Community Association can be used in any way necessary for the maintenance of the Village Hall
8. To consider a request from the Chilterns Conservation Board for a further donation towards the Hillfort project
9. To confirm that the Parish Council has agreed to match fund the sum of £2643 to Bucks County Council for the Chorley Road Traffic Calming Feasibility study
10. To discuss the Silent Soldier campaign and the World War 1 Centenary
11. To discuss the latest statement on Unitary status
12. To discuss a response to the Bucks County Council's freight policy
13. To discuss a response to the Bucks County Council's mineral and waste policy
14. To confirm that the Clerk's increase to SCP38 agreed in March 2016 is implemented
15. To discuss any highways issues
16. To receive an update on GDPR and the Data Control Officer
17. To receive the accounts for the year ending 31 March 2018 and to approve the accounts for April 2018 and signing of cheques - appendix 2
18. Members questions
19. Date of next meeting and the Annual Parish Council Meeting -Thursday 10th May and the Annual Parish Meeting on Thursday 24th May 2018 at 8pm in The Church Room

SHARON L. HENSON, CLERK

5.4.2018

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 8th March - 5th April 2018

1. Monthly website report – emailed
2. Chilterns Conservation Board newsletter – emailed
3. Chiltern Society Newsletter - emailed
4. Stakeholder Focus Group on Transport Minutes from the meeting held on 14th March
5. Rural Forum Minutes from the meeting held on 15th March. Farm Walk – 21st June
6. Letter from BCC asking us to confirm our intention to match find the Chorley Road speed survey
7. Request from West Wycombe Community Association to confirm our intention of the £2000 donation made to them was for the maintenance of the Village Hall.
8. WDALC Agenda for meeting held on 22nd March
9. Email about the Silent Soldier project – the project is currently under review!
10. Email from a Copperfields residents stating that the parking issues from last year have resumed – Clerk has asked local police team to visit.
11. Email from a West Wycombe resident complaining that the Bradenham Road pavement was blocked by Downley Dynamos football cars – Clerk has passed this on to the Club who have plans to extend the car park and put signs up on match days.
12. HS2 Update – forwarded
13. Email from a Bradenham Road resident about Network Rail fly tipping – reported to Network Rail and WDC
14. Email from the Police and Crime Commissioner Newsletter – forwarded
15. Report from Cllr Cope of damage to one piece of play equipment – Handyman will quote on repair or replacement.
16. SLCC latest GDPR information – still no decision by the Information Commissioner re Data Protection Officer. We may have to employ a company to undertake this role.

Clerks report

1. HAGS will start the maintenance work on the play area during the week beginning 9th April
2. The litter pick took place despite the snow fall and bitterly cold weather. WDC removed the bags collected.
3. The Chairman and Clerk attended the Transport Focus Group meeting
4. The Chairman and Clerk attended the Rural Forum
5. Clerk and Cllr Timberlake attended the meeting with BCC and the NT on 15th March in connection with the bid for making the A40 from Studley Green to the Pedestal safer.
6. Clerk and Cllr Timberlake attended the WDC Clerks meeting where the Secretary of States statement on the unitary issue was discussed.
7. Some of the lights in the side roads have been converted to LED lighting by BCC
8. PC Danny O'Driscoll has visited residents of Copperfields over the neighbours dispute over parking.
9. Please see the budget sheet enclosed showing the final expenditure against budget for 2017/2018 and the proposed budget for 2018/2019.
10. Please see the end of year accounts enclosed.
11. The February electricity bill is still in dispute. The Direct Debit for March has been reinstated.
12. Clerk has made a VAT claim for £3098.56
13. Clerk has prepared the majority of the documents for the audit. Books will go to the Internal Auditor after the April meeting and the report will be issued for the May meeting.
14. Cllr Timberlake is producing a report re the Freight Strategy to be considered at the meeting.
15. The funds for Devolved services from Bucks CC have been paid into the account - £2033.58 – **this is the last year of the contract. Not sure what will happen in the future –no money likely but unitary could change everything.**

Appendix 2

Cheques to be paid in April 2018

Mrs S Henson	526.43	March salary
Bucks CC	181.97	April pension
HMRC - online	64.50	Tax
Mrs S Henson	344.36	March exp incl 200 stamps, cartridges
Acorn Landscaping	179.86	12/12 highways grass cutting
Acorn Landscaping	25.00	Digging ashes plot
TBS Hygiene	97.20	March collections
BMKALC	207.45	Annual subscription
RBS Ltd	142.80	Annual software support – allotments
Chiltern Society	174.58	Annual footpath clearance
John K Lawrence	969.75	Final quarter burial ground maintenance
Southern Electricity dd	170.35	Energy
Total	2921.25	

Statement of Account as at 1st April 2018

Opening balance – 1 st March	32314.30
Less March cheques	3303.69
Plus ashes fee and digging plot	160.00
Total	29170.61