

MINUTES OF THE MEETING HELD ON THURSDAY 12<sup>th</sup> JULY 2018 AT  
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith (from 8.20), Mr N Harris, Mr N. Timberlake, Mr R. Seymour, Mr P. Brown,  
Mr S. Cope, Mrs K. Cheshire (from 8.20) Mrs S Henson - Clerk

APOLOGIES: County Cllr Mr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning application for 27 Portway Drive. Cllr Mrs Cheshire declared a personal interest in the application for 63 Bradenham Road.

CONFIRMATION AND SIGNING OF MINUTES OF THE JUNE MEETING

The Minutes for the June Parish Council meeting were agreed by those Councillors present and signed by the Vice Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. The Clerk attended the Rural Forum Hatches Farm Equestrian Centre
2. The Clerk attended the WDC Clerks Meeting where the latest position on unitary status was reported.
3. Clerk has reminded SS Contracting about the reported broken light in Bradenham Road outside house number 97/99.
4. Clerk attended the Transport for Bucks meeting on 4<sup>th</sup> July and the Transport Strategy meeting. Interesting and details about last winter's gritting were released. Workshop of stakeholder satisfaction. Released the Parish Portal system.
5. Clerk is trying to communicate with Network Rail over the play area embankment and the shrubs and trees on the West Wycombe Road coming on to the pavement near the railway bridge.
6. Clerk has spoken to the TfB inspector asking for the pavement near Gerrard Court to be inspected, Beechwood Road to be plane and patched; the tree near the pelican crossing on the Park Farm side to be cut back and to look at the Network Rail issue - see above
7. The signs for the banning of barbecues and fires on the Pedestal Playing Field have all been delivered and partially installed.
8. The second tranche of roadside weed killing has been undertaken.
9. Clerk has asked our contractor to cut both ends of Towerage Lane and deal with grips.
10. Please look at birds nest swings – one link with different types of seats is [www.onlineplaygrounds.co.uk/team-birds-nest-swing-seat-with-chains-sw71.html](http://www.onlineplaygrounds.co.uk/team-birds-nest-swing-seat-with-chains-sw71.html) you will see other options in the side column.

MEETING CLOSED

MEETING REOPENED

253.1 Correspondence Received from 15<sup>th</sup> June – 12<sup>th</sup> July 2018

1. Monthly website report – emailed
2. Chilterns Conservation Board newsletter – emailed
3. WDC consultation on the Licensing Act 2003 – Policy Review – comments by 3<sup>rd</sup> August – please see attached – this is not on the agenda as you will see from the summary that there is nothing which affects us. If after reading this you want to make comment we will take it under correspondence
4. BCC Minutes of the LAF held on 5<sup>th</sup> June in West Wycombe School.
5. Copy email from a West Wycombe resident about parking on the pavement outside the village hall.
6. Email from a Piddington resident about the congestion in West Wycombe High Street and the need for double yellow lines.
7. WDC Minutes from Parish Clerks meeting on 21<sup>st</sup> June.

8. Email from a Sands resident about the Translux site in Mill End Road – concerns about volume of traffic. Went to planning committee on 27<sup>th</sup> June and was permitted.
9. Emails from the LAF co-ordinator about progress or lack of it on the Chorley Road speed study.
10. Email from another resident of Rosemary Close re WDC grass cutting
11. Memorandum of Understanding to support the management of Unauthorised Encampments in Buckinghamshire
12. Beacons of the Past Hillforts project – meet and greet – emailed
13. Copy email from Cllr Hayday about double yellow lines along a section of the West Wycombe Road
14. WDC Gambling Act 2005 – Policy Statement review – September agenda
15. Request from Rotary Club of High Wycombe to put up signs for their event at Wycombe Air Park in early August – signs are already up. It was agreed that on this occasion they could stay but they will be advised that in future they can only go up 14 days before the event and must be removed very quickly after the event.
16. Email from the National Trust about damp in a High Street property which they think could be caused by poor gully drainage – discussion took place and further information will be sought as we are not aware of any other properties affected.

## 253.2 Planning

### Applications

**18/06543/TPO-Land Rear Of 27 Portway Drive High Wycombe** -Crown reduction by approx 4 metres to 1 x Oak tree and 2 x Sycamore trees as they are overhanging the boundary and large branches break off – no objection

**18/06572/LBC-Myze Farmhouse, Oxford Road, West Wycombe** -Listed building application for replacement of two windows – no objection

**18/06319/FUL-25 Portway Drive, High Wycombe** -Householder application for construction of front porch – no objection

**18/06478/FUL-63 Bradenham Road, West Wycombe** -Householder application for construction of single storey rear extension and rear patio with associated retaining walls – although we have no objection we have concerns about the proximity to the neighbouring property boundary.

## 253.3 To discuss the Devolved Services Agreement with Bucks County Council

In principle it was resolved to continue with the Devolved Services agreement but not taking on any extra work to the current agreement and this would depend on the funding available from Bucks County Council.

## 253.4 To discuss converting Bradenham Road street light to LED

Clerk has contacted four companies to discuss this project and is now waiting for further information – Clerk has had a site visit with one of the companies re replacement LED lighting and another to take place on 13<sup>th</sup> July – waiting for information – should be available for the September meeting. Agenda item for September

## 253.5 To consider replacing the basket swing on the Pedestal Playing Field

It was resolved to wait until the ROSPA report for this year is issued.

## 253.6 To discuss the supply of the energy for street lighting and the end of the current contract

It was resolved to allow the Clerk to negotiate and if appropriate cancel the current contract and switch to another supplier.

## 253.7 To discuss the principle and possibility of installing CCTV at the Pedestal Playing Field

It was resolved to purchase a CCTV system and appropriate signage. The Clerk will contact Downley Dynamos to see if they would like to join with us and to obtain permission to erect it on the football pavilion.

253.8 To report and discuss any Highways issues including pavement parking along the Chorley Road; High Street traffic jams and double yellow lines

A resident of Chorley Road who uses a mobility scooter is having difficulty using it along the pavements on Chorley Road due to cars parked on the pavement and the verge growing over the pavement – the Clerk will ask Bucks County Council to side out the pavement and we will do a leaflet drop to the houses.

A Piddington resident raised concerns over the traffic jams and poor air quality in West Wycombe High Street and suggested double yellow lines on the bend near the Apple Orchard and suggested allowing people to park in the Village Hall car park. Councillors discussed the issue. The parked cars reduce the speed of vehicles; the Village Hall already allows parking with permits in the Village Hall Car park and cannot provide more space as there must be sufficient for people hiring the hall to keep it viable; residents need to have parking on the road as there is nowhere else they can park and most houses have two cars; Wycombe District Council have our air quality monitored all the time. There would have to be a full consultation by Bucks CC and the last series of double lines took 3 years. The Parish Council would pay 50% of all costs incurred in the consultation and delivery, however that would not stop us undertaking the project if it was thought to be a viable option. It is a subject which has been regularly discussed for the past 30 years.

Clerk will report damaged kerb stones at the top of Chapel Lane which have been moved by a lorry. The kerb stone outside the Post Office has been reported.

253.9 To approve the accounts for July 2018 and signing of cheques and approval for issuing cheques in August 2018 - appendix 2; to review the first quarter's budget

It was resolved to approve the accounts. See end of Minutes for list. The Clerk was given permission to raise cheques against invoice during August.

Prior to the meeting the Clerk issued the first quarter's expenditure against budget for Councillors to study. No questions raised.

253.10 Members questions

The even team were congratulated on making the Summer Fayre a great success.

253.11 Date of next meeting

Thursday 13<sup>th</sup> September 2018 at 8pm in the Church Room

**Cheques to be paid in July 2018**

Mrs S Henson	525.53	June salary
Bucks CC	181.97	July pension
HMRC - online	65.40	Tax
Mrs S Henson	107.27	Mileage and stationery/brackets
Acorn Landscaping	185.25	3/12 highways grass cutting plus post in Pedestal
TBS Hygiene	97.20	June collections
Peter Gomme	350.00	2 cuts of Pedestal Field
James Elliott JCE Services	275.00	Roadside weed killing
Lawrence Landscapes	909.75	Burial ground maintenance ¼
Daniel P Green	120.00	Toweridge lane clearance – both ends
Southern Electricity dd	160.24	Energy
<b>Total</b>	<b>2977.61</b>	

**Statement of Account as at 1<sup>st</sup> July 2018**

Opening balance – 1 <sup>st</sup> June	49470.31
Plus burial fee	300.00
Plus credit from Southern Electric (queried Feb bill)	215.24
Plus credit Castle Water (not disputed don't know why nor do they!)10.19	
Less June cheques and dd's	2725.06
<b>Total</b>	<b>47270.68</b>