

MINUTES OF THE MEETING HELD ON THURSDAY 8th MARCH 2018 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr S. Cope, Mr P. Brown, Mr N. Timberlake
Mrs S. Henson – Clerk

APOLOGIES: Cllrs Mr R. Seymour, Mrs K. Cheshire, County Councillor Mr D Hayday,

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA: None declared

CONFIRMATION AND SIGNING OF MINUTES OF THE FEBRUARY MEETING

The Minutes for the February Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. Clerk has attended a webinar on GDPR run by the SLCC and a BMKALC training session on the subject.
2. Rent a Van signs with concrete bases have been moved off the pavement. No sizes mentioned in the planning permission for the fence signs.
3. Burial ground tree works are now complete as stump grinding has now been undertaken.
4. The graffiti on the railway bridge has been reported to Thames Valley Police and British Transport Police incident number 116/12/2/18
5. Clerk asked Southern Electric Contracting on 9th February for a price to clean the BCC lights – no response to date despite chasing.
6. Clerk has disputed the latest street lighting energy bill and direct debit has been suspended as Southern Electric agree that a mistake has been made. Cannot close year end accounts until this is resolved.
7. Clerk has written to the school about parent parking issues. Head has responded and will remind parents.
8. We Tweeted a thank you to the road gritting teams and had a thank you back from the Cabinet member at BCC.
9. Clerk has ascertained the origin of the wood in the allotment car park – it had been fly tipped and the allotment holders covered it with tarpaulin so that it could be kept dry. It has been moved to the top of the allotments for burning.
10. The Clerk reported the fallen tree on footpath PWE/17 to BCC ROW.

MEETING CLOSED

MEETING REOPENED

249.1 Correspondence Received from 9th February – 8th March 2018

1. Monthly website report – emailed
2. Chilterns Conservation Board newsletter – emailed
3. Chiltern Society Newsletter - emailed
4. Series of emails over HS2 and the A4010 – planning and costing work ongoing.
5. Minutes of the LAF held on 6th February in Hambleden.
6. Emails from West Wycombe residents about parking in Beechwood Road – police contacted
7. Email about an intruder in Park Farm Road – police contacted
8. Notification of weekend works at Handy Cross roundabout – website and tweeted.
9. Email from a resident about Christine Walker and her 40 years employment as a School Crossing Patroller – Clerk will compose an appropriate letter.
10. Have your Say on the Buckinghamshire Freight Strategy 2018 – 2036 – emailed and on website
11. Email from Charles Hussey our area representative for the Chilterns Conservation Board advertising the fact that the CCB are planning their next 5 year management plan and are asking for public input via a survey. Emailed and on website.

12. BCC TRO for roadworks between 5th March and 1st June – includes Portway Drive.
13. BCC – My Bucks –emailed
14. BCC and Royal British Legion Silent Soldier Campaign to commemorate the end of WW1 – Clerk will investigate – agenda item.
15. ICO information on the basis for processing personal data – GDPR
16. Stakeholder Focus Group on Transport – 14th March
17. Rural Forum Agenda - 15th March
18. Email from a local resident about poor parking in Church Lane which could affect Emergency service access. Clerk is monitoring the situation.
19. Meeting with BCC and the NT on 15th March at 11.30 in West Wycombe Village Hall in connection with the bid for making the A40 from Studley Green to the Pedestal safer – Cllr Timberlake will attend with the Clerk.
20. Confirmation of receipt of Minute books by the BCC County Records Office.
21. Confirmation of agreement by the BCC LAF for carrying out the Chorley Road speed limit feasibility study.
22. Thank you letter from Mrs Walker.
23. Notification of the BCC pension increase for 2018/2019.

249.2 Planning

Applications – none received

Decisions

17/08475/CLE-337 G West Wycombe Road-Certificate of lawfulness for existing use of building as self-contained residential unit – granted

18/05059/LBC-Hellfire Caves Church Lane West Wycombe -Listed building application for installation of 2 x roller shutters and 2 x CCTV cameras – permitted

249.3 To discuss any highways issues including parking in Beechwood Road

Beechwood Road residents could not have their bins emptied due to parked cars. The Police have already or plan to undertake a letter drop and leaflets on car windscreens and also book people if appropriate. We have also asked if they would contact the fire brigade for the signs about blocked roads could risk lives.

The Clerk has been working with TfB to try to get all the longstanding non-working street light issues sorted. Two still not working, one repaired and is now on 24hours per day.

249.4 To discuss forthcoming litter pick on 17th March

Litter pick will take place from 11.00am to 2pm. The meeting point is the Village Hall.

Registered with the Keep Britain tidy campaign.

WDC has agreed to collect the bags. They will not take large items only bags.

249.5 To receive an update and training on GDPR including setting the parameters for a Document Retention, Disposal and Destruction Policy

The Clerk attended a training course run by BMKALC and passed the information on to Parish Councillors using a copy of the slides and information issued on the day and by the ICO..

Government are still discussing the issue of Data Processing Officers for small enterprises and Parish Councils.

The Clerk reported that the Parish Plan Surveys have been shredded.

The Clerk had issued the draft policy prior to the meeting.

It was resolved to adopt the policy. Clerk will load it on to the website under publications.

249.6 To approve the accounts for March 2018 and signing of cheques

It was resolved to approve the accounts – See end of Minutes.

249.7 Members Questions

Concerns over the vegetation by the railway bridge near Hanson's motors owned by Network Rail.

Members raised concerns over parking issues in the village.

249.8 Date of next meeting

Thursday 12th April 2018 at 8pm in the Church Room.

Cheques to be paid in March 2018

Mrs S Henson	514.90
Bucks CC	169.31
HMRC - online	64.80
Mrs S Henson	34.60
Acorn Landscaping	179.86
TBS Hygiene	77.76
Complete Tree Services	2046.00
West Wycombe Community Assoc	25.00
BT dd	137.68
Southern Electricity dd	22.37
Southern Electricity dd	19.38
Information Commissioner	35.00
Castle Water	-14.37
Castle Water	-8.60
Total	3303.69

February salary
March pension
Tax/NI
February exp incl attending training
11/12 highways grass cutting
February collections
Burial Ground Trees
Hire of Village Hall for litter pick
Phone (taken on 26th February)
Feeder pillar energy
Feeder pillar energy
Data Protection fee
Credit on allotment water bill
Credit on allotment water bill

Statement of Account as at 1st March 2018

Opening balance – 1 st February	36113.16
Less February cheques	3798.86
Total	32314.30