



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 10th OCTOBER 2019 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the September Parish Council Meeting
4. Report on progress on items in the previous minutes
- 5.

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

6. Correspondence – see Appendix 1
7. Planning Applications & decisions: **19/07090/LBC – Rose Cottage, High Street, West Wycombe** – Listed building application for replacement window and associated general repairs to Rose Cottage to include repointing of chimney stack and replacement porch
8. To receive an update on the Chorley Road MVAS installation
9. To report and discuss any Highways issues including the addition of bollards on a section of the High Street pavement
10. To discuss the autumn and spring litter picks
11. To consider whether to renew until 31st March 2022 the Devolved Services Agreement with the new unitary authority at the current budget
12. To start considering the budget for 2020/2021
13. To approve the accounts for October 2019 signing of cheques - appendix 2
14. Members questions
15. Date of next meeting - Thursday 14th November 2019 at 8pm in The Church Room

SHARON L. HENSON, CLERK

3.10.2019

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 12th September – 3rd October 2019

1. Website analysis for September – emailed.
2. Crime and Police Commissioners Newsletter
3. Notification of Clerks meeting at WDC on 4th November
4. Beacons of the Past Newsletter – emailed
5. Rights of Way Improvement Plan consultation – closing date 24th December – November agenda
6. Confirmation of the MVAS order
7. Notification that the next WDALC meeting will be on 12th December and not the 19th – our meeting date. Clerk will send apologies. 2020 will see the dates change to the third Thursday of the month.
8. Update on the HS2 A4010 project – work affected by the extremely wet weather – put on website.
9. Emails from a High Street resident about traffic issues relating to the High Street pavement. Agenda item.
10. Request from the Pre School to use the Pedestal Playing Field car park for parents on Walk to School week in 2020. Clerk has given permission.
11. Copy email from a High Street resident about a car mounting the pavement causing a safety issue for her son.
12. Email from a West Wycombe Road resident about Rent a Van. Clerk has spoken to the resident on the phone.
13. Notification from Bucs Unitary shadow cabinet that allowances for Councillors are being discussed.
14. Confirmation from Castle Water that they will now take direct debits from our account for the burial ground water supply. Not received such assurance for the allotment account.

Clerks Report

1. Clerk has reported lights 19 and 24 as not working and that Steps House light is still not working (bracket problem).
2. Clerk has issued invoices to allotment tenants – so far 13 plots have been paid for - £260. £285, still to come in. Tenants have been advised that there will be a competition next year – details to be issued in March 2020.
3. Clerk has issued the invoice to Downley Dynamos.
4. Clerk has reported the water leak near Grant & Stone – spoke to the company but nothing appeared to happen.
5. Clerk has reported damaged kerb stones from the Pedestal roundabout to the Chorley Road triangle.
6. Clerk has reported and requested road and pavement cleaning after the heavy rain.
7. Clerk has requested that the entire length of the High Street pavement be hand swept/cleaned.
8. Clerk has asked for an update on the damaged light column on the West Wycombe Road.
9. Clerk has had a site visit with a highways engineer to obtain advice on the request for bollards. We would need to produce a design and access statement and allow a minimum total cost of £1,500 per bollard installed to cover the design and consultation on any scheme.
10. Clerk has ordered and received 35 printed high viz vests. We have sufficient bags for the litter pick.
11. Clerk has purchased three bulbs for the two defibrillators.
12. The hinged posts and ground screws are due to be installed after the 12th September.
13. The Clerk has ordered the MVAS units.

Payments made in September

CEF (debit card)	14.36	Light bulbs for defibrillators
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Payments to be made in October

Mrs S Henson	551.68	September salary
Bucks CC	199.17	September pension
HMRC - online	63.40	Tax
Mrs S Henson	42.30	Mileage/parking
Acorn Landscaping)	199.81	6/12 highways grass cutting
TBS Hygiene	100.80	September collections
John K Lawrence	872.25	2/4 burial ground maintenance
Swarco	1953.12	30% of total cost
G Spratt	60.00	Shelter belt hedge cutting in burial ground
St Lawrence PCC	125.00	Remaining 6 months room rental
Castle Water (dd)	20.61	Burial ground water supply until March 2020
Southern Electric (dd)	76.67	Street light energy
Total	4264.81	

Statement of Account as at 1st October 2019

Opening balance – 1 st September	36943.21
Less September cheques and dd's	5472.93
Plus allotment rents	200.00
Plus balance of precept	21750.00
Total	53420.28