

MINUTES OF THE MEETING HELD ON THURSDAY 10th OCTOBER 2019 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Mr R. Seymour, Mr N Harris, Mrs V. Smith, Mrs K. Cheshire, Mr P. Brown ,
Mr N. Timberlake. Mrs S Henson - Clerk County Cllr Mr D. Hayday

Two members of the public

APOLOGIES: Cllrs Mr I McEnnis, Mrs J. Teesdale

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the planning application for the West Wycombe Park Office. Cllr Mrs Smith declared a personal interest in the planning application for Rose Cottage, High Street, West Wycombe

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER MEETING

The Minutes for the September Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. Clerk has reported lights 19, 24, 89 as not working and that Steps House light is still not working (bracket problem).
2. Clerk has issued invoices to allotment tenants – so far 16 plots have been paid for - £305. £160, still to come in. Tenants have been advised that there will be a competition next year – details to be issued in March 2020. Three tenants have terminated their tenancy. Clerk will contact those people on the waiting list.
3. Clerk has issued the invoice to Downley Dynamos and this has been paid.
4. Clerk has reported the water leak near Grant & Stone – spoke to the company but nothing appeared to happen.
5. Clerk has reported damaged kerb stones from the Pedestal roundabout to the Chorley Road triangle.
6. Clerk has reported and requested road and pavement cleaning after the heavy rain.
7. Clerk has requested that the entire length of the High Street pavement be hand swept/cleaned.
8. Clerk has asked for an update on the damaged light column on the West Wycombe Road.
9. Clerk has had a site visit with a highways engineer to obtain advice on the request for bollards. We would need to produce a design and access statement and allow a minimum total cost of £1,500 per bollard installed to cover the design and consultation on any scheme.
10. Clerk has ordered and received 35 printed high viz vests. We have sufficient bags for the litter pick.
11. Clerk has purchased three bulbs for the two defibrillators.
12. The hinged posts and ground screws are due to be installed.
13. The Clerk has ordered the MVAS units.
14. Clerk has written to the High Wycombe Police Inspector about the recent spate of vandalism and the increased amount of small gas cylinders found in the High Street and the Pedestal Playing Field.
15. Clerk has given permission for a new headstone in the burial ground.
16. Clerk has returned the tools for installing the new tri table.

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

267.1 Correspondence Received from 13th September – 10th October 2019

1. Website analysis for September – emailed.
2. Notification of Clerks meeting at WDC on 4th November
3. Beacons of the Past Newsletter – emailed

4. Rights of Way Improvement Plan consultation – closing date 24th December – November agenda
5. Confirmation of the MVAS order
6. Notification that the next WDALC meeting will be on 12th December and not the 19th – our meeting date. Clerk will send apologies. 2020 will see the dates change to the third Thursday of the month.
7. Update on the HS2 A4010 project – work affected by the extremely wet weather – put on website.
8. Emails from a High Street resident about traffic issues relating to the High Street pavement. Agenda item.
9. Request from the Pre School to use the Pedestal Playing Field car park for parents on Walk to School week in 2020. Clerk has given permission.
10. Copy email from a High Street resident about a car mounting the pavement causing a safety issue for her son.
11. Email from a West Wycombe Road resident about Rent a Van. Clerk has spoken to the resident on the phone.
12. Notification from Bucks Unitary shadow cabinet that allowances for Councillors are being discussed.
13. Confirmation from Castle Water that they will now take direct debits from our account for the burial ground water supply. Not received such assurance for the allotment account.
14. High Wycombe Transport Strategy Workshop - **Workshop 1 (afternoon session):** Monday 4th November 2019 2pm – 4:30pm in ‘The Room’, Buckinghamshire New University or **Workshop 2 (evening session):** Tuesday 5th November 2019 7pm – 9:30pm in ‘The Room’, Buckinghamshire New University.
15. Police and Crime Commissioners Newsletter – emailed
16. Survey by BCC - Give us your views on household recycling centres – emailed and website
- 17.

266.2 Planning

Applications

19/06975/FUL -Wyeside, Park Farm Road, High Wycombe -Householder application for construction of roof extension incorporating habitable space within loft, including rear & side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (alternative scheme to pp 18/07931/FUL).Amendments – the Parish Councils view has not changed since our response to the previous application. We are concerned that this is an overdevelopment of the site and is out of character for this particular road and could have an adverse effect on the neighbouring property. It is adjacent to West Wycombe Park and the entrance to Sawmill House, Floras Temple and the frequently walked footpath/bridleway.

19/06788/ADV -Car Park, Chorley Road, West Wycombe -Display of 5 non-illuminated signs in association with car park signage – no objection.

19/06964/TPO-West Wycombe Conservation Area, West Wycombe Park, West Wycombe - Thin reduce over extended limbs by 15% by removing 2m of apical and lateral growth to 1 x Horse Chestnut (T1) to alleviate strain on densely foliated heavy limbs – no objection

19/06844/FUL-440 West Wycombe Road, High Wycombe -Householder application for construction of single storey side and two storey rear extension – no objection.

Decisions

19/06576/LBC -Myze Farmhouse Oxford Road West Wycombe-Listed Building application for replacement of 3 windows to front elevation of Myze Farmhouse – permit.

19/06674/FUL – 6 Beechwood Road, West Wycombe – householder application for construction of front porch following demolition – permit

266.3 To receive an update on the Chorley Road MVAS installation

The hinged posts and ground screws are due to be installed after the 12th September. The Clerk has ordered the MVAS units. Cllr Brown will be asked to remove the MVAS off the pole.

266.4 To receive an update on the tri table and Multiplay maintenance

The tri table will be installed by the end of September.
The Multi Play maintenance work has been completed.

266.5 To report and discuss any Highways issues including the addition of bollards on a section of the High Street and parking in Beechwood Road

1. The Beechwood Road sign has been replaced.
2. Grant and Stone have cleared the branches near the pelican crossing.
3. The 4 missing bollards at Copperfields caused by the road traffic accident are about to be replaced.
4. Light 19 has been reported.
5. The cleaning of the High Street pavements has been requested.
6. The contractor has cut the grass at both ends of Towerage Lane.
7. Concern about the congestion and lack of access to the pavement in Beechwood Road caused by resident's parking. Parish Councillors discussed this in full with the resident who was present. It was acknowledged that if people parked on the road then the road would be too small for emergency vehicles and the bin lorry; that anyone, from any of the neighbouring properties, could park on the highway; it would be helpful if those who lived in Beechwood Rod and had drives actually parked in their drives; that residents should be able to use at least one pavement for their own safety. We also talked about the current idea in London where pavement parking is being banned, however unless planning legislation is changed this will just exacerbate the problem. We will contact the Neighbourhood Police Team to see if they could help in any way. County Cllr Hayday has had similar problems in another community and he asked the fire brigade to put up posters and will do the same for Beechwood Road.
8. The Clerk will report a broken Thames Water cover outside 37 High Street.
9. Councillors who had plans and photographs and information prior to the meeting discussed the request for bollards to be installed on sections of the High Street to prevent vehicles mounting the pavement – something which is occurring more regularly as vehicles are getting ever wider and the volume of traffic increases. Councillors completely understood and appreciated the issue and the need to address the safety of residents and all pedestrians. It was felt that installing bollards would cause grid lock and subsequently an increase in emission pollution. Currently large lorries sometimes have to mount the pavement to pass each other as there is insufficient room for two lorries, lorry and coach or bus to pass each other and in certain sections of the High Street there is only room for a lorry to get through next to the parked cars. The width of the pavement along sections of the High Street may possibly be too narrow to install bollards. The Clerk will ask the Road Safety Team and Transport for Bucks for the maximum and minimum width of pavement which would allow bollards to be installed and contact Transport for Bucks for further information. The discussion will then continue at the October meeting once we have received the advice.

266.6 To discuss the autumn litter pick

The Clerk has booked the Village Hall for Saturday 26th October from 9am – 1.30pm. The Clerk has asked WDC to collect the bags of rubbish from the Village Hall any time after Saturday lunchtime. Clerk was asked to order 30 high viz vests in a variety of sizes, possibly with our logo on the back. Clerk will also make contact with Waste and Cleansing for more bags and ask about high viz vests.

266.7 To receive a report on the conclusion of the external audit

The external auditors passed our accounts but picked up a clerical error when transferring figures from last years documents. The completion of audit has been posted on the website and on the main noticeboard.

266.8 To consider increasing the charge for our allotment plots from £10 and £20 per annum.

The allotments have existed for 10 years this year. We started our fees at £6 per half plot and increased them to £10 in 2014. Since then we have installed a water supply and we do not charge the tenants for the use of water. It was resolved to increase the plots to £15 and £30 per annum.

266.9 To consider whether to supplement the response to the Local Governance Review being

conducted by WDC

The Parish Council issued a response to the Local Government Resource Centre in June. It was noted that sections of our response are being used, out of context, in a political manner. Councillors also noted that the online consultation appeared to be skewed. Our view is that those communities who have petitioned for a Parish Council should be seriously considered and should respond to the consultation to support their request for their community.

266.10 To consider our response to the new Unitary Status consultation

Prior to the meeting, Councillors had studied the document and attached maps and it was resolved, that as a Parish Council we would prefer the 14 Community Board option as this more accurately reflects our geography, in particular we are all along the A4010 and already work with other Parish and Town Councils from West Wycombe to Princes Risborough and we are all affected by planning and highway decisions along the route; we have a similar economy and residential demographic. We have no connections with communities beyond Princes Risborough and the distance to travel would be excessive on the option for 11 and 12 Community Boards. The option for 19 Community Boards would tie us in with Marlow, something we have experienced through the LAF and would not want to continue.

266.11 To approve the accounts for September 2019 and signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes for list of payments.

266.12 Members Questions

Cllr Mrs Cheshire suggested a best allotment competition one for half plot and one for whole plot. Councillors will judge the plots and the prizes would be presented at the Summer Fayre. Cllr Mrs Cheshire reported that the green light on defib box was not working. Cllr Mrs Cheshire asked what was going to happen about the demolished lighting column at top of Portway Drive.

266.13 Date of next meeting

10th October 2019 at 8pm in The Church Room, West Wycombe

Payments made in August

BT dd	148.68	Phone 27/8/19
Microsoft Office - debit card	59.99	Per annum charge 28/8/19
Cleverbridge – Webroot - debit card	<u>22.49</u>	Software 28/8/19
	231.16	

Cheques for payment in September

Mrs S Henson	551.88	August salary
Bucks CC	199.17	September pension
HMRC - online	63.20	Tax
Mrs S Henson	28.26	Mileage/parking
Acorn Landscaping)	199.81	4/12 highways grass cutting
Acorn Landscaping)	65.00	Hedge trimming from St Pauls to dog bin
TBS Hygiene	126.00	August collections
Peter Gomme	350.00	Pedestal grass cutting
G Spratt	55.00	Topping paddock above burial ground
Sussex Fab Shop – Jeremy Hole	530.00	2 Swarco posts, sockets and cover plates
PKF Littlejohn LLP	360.00	External audit
Bucks County Council	2218.40	Match funding for the Chorley Road traffic calming
D.P Green	120.00	Cutting both ends of Toweridge Lane
Chiltern Society	30.00	Annual subscription
The Handy Man James Glasgow	250.00	Replacing the Multiplay wooden elements
Chiltern District Council	77.22	Burial ground refuse quarterly collection
Disposable \high Viz	96.77	35 High Viz vests
Southern Electric(dd)	28.23	Feeder pillar energy
Southern Electric(dd)	25.62	Feeder pillar energy
Southern Electric (dd)	84.01	Street light energy
Total	5458.57	

Statement of Account as at 1st September 2019

Opening balance – 18th July	42023.10
Less July 25th cheques and dd's	5562.73
Less items from August listed above	231.16
Plus credit from un-presented cheque – Complete Tree	714.00
Total	36943.21