



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 9<sup>th</sup> JANUARY 2020 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the December Parish Council Meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: None at the time of producing the agenda
7. To receive an update on the Chorley Road MVAS installation
8. To consider any highways issues including the grips in Toweridge Lane
9. To agree to sign the Local Council Devolution Agreement Variation with Bucks County Council
10. To discuss moving the tri table and related costs
11. To discuss general maintenance of the burial ground and the Pedestal Playing Field Car Park
12. To consider projects and the budget for 2020/2021.
13. To resolve to pay for the conversion of the website to be fully accessible as per legislation which we should comply with by September 2020 at a cost of £650.
14. To set the Precept for 2020/2021
15. To adopt a media policy
16. To agree to pay the Clerks Annual Room allowance for 2019 and annual overtime for 2019
17. To approve the accounts for January 2020 signing of cheques - appendix 2
18. Members questions
19. Date of next meeting - Thursday 13<sup>th</sup> February 2020 at 8pm in The Church Room

SHARON L. HENSON, CLERK

2.1.2020

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 12<sup>th</sup> December 2019 – 2<sup>nd</sup> January 2020

1. Website analysis for December – emailed.
2. Police and Crime Commissioner Newsletter - emailed
3. Sparkx price for repairing two heritage street lights – Clerk has placed the order for repair.
4. Email from Martin Tett explaining the future arrangements for LAF's – our bid for the High Street survey will be delayed due to the new arrangements. Emailed.
5. Emails about the completion of the A4010 HS2 project – bus shelter still leaking; Clerk has also suggested that if there is any money left over they should consider white lining the edge of the A4010.
6. Downley Dynamos have asked us to consider moving the tri table; Clerk is obtaining prices for replacement anchors and borrowing the necessary tool.

Clerks Report

1. Clerk has submitted the claim for the LAF support for the MVAS units – we should receive a refund of £3,200.
2. Please visit the Pedestal Playing Field car park and the burial ground as both areas need particular maintenance. Trees from West Wycombe Estate have fallen over the top field fence in two places.
3. Clerk has worked a total of 79.5 hours overtime for the year 1 January – 31<sup>st</sup> December 2019.
4. Clerk has claimed £500 for the annual room allowance for 2019.
5. Clerk has booked the cherry picker for Friday 10<sup>th</sup> January.
6. Please read the enclosed budget sheets.
7. Please see enclosed sheet showing the figures for setting a precept of £45000.

**Payments to be made in January 2020**

Mrs S Henson	1625.59	December salary and annual overtime payment
Bucks CC	639.00	January pension
HMRC - online	284.40	Tax
Mrs S Henson	542.60	Mileage, volunteer gifts/annual room allowance
Acorn Landscaping	199.81	9/12 highways grass cutting
TBS Hygiene	100.80	December collections
MH-P Internet	108.00	Annual hosting fee
Old Folks Christmas Party s/o	100.00	
Castle Water (dd)	45.30	Allotment water supply
Southern Electric (dd)	81.57	Street light energy (estimated)
<b>Total</b>	<b>3619.07</b>	

**Statement of Account as at 1<sup>st</sup> January 2020**

Opening balance – 1 <sup>st</sup> December	47469.34
Less December cheques, dd's and debit card	8420.86
Plus refund from Cllr Hayday for Poppy Wreaths	50.00
<b>Total</b>	<b>39098.48</b>