



*West Wycombe
Parish Council*

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON THURSDAY 8th OCTOBER 2020 AT 8PM VIA ZOOM UNDER SECTION 78 OF THE CORONAVIRUS ACT 2020 and 2020 REGULATIONS BY THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) (AMENDMENT) REGULATIONS 2020 (“THE AMENDMENT REGULATIONS”)

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND VIA THE ZOOM LINK

<https://zoom.us/j/99955229322?pwd=eklrE1aVTVZeGtwVis4Z3VjNExQZz09>

Meeting ID: 999 5522 9322

Passcode: 039674

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the September Parish Council Meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
20/07402/CTREE -Park Farm House Toweridge Lane High Wycombe-Fell x 2 Ash (T1, T3) and x 1 Ash, Elder and Goat Willow (T2)
20/07279/FUL-361A West Wycombe Road High Wycombe -Erection of two storey rear extension & loft conversion to create addition 1-bed self-contained flat
20/07280/FUL -470 West Wycombe Road High Wycombe-Householder application for construction of single-storey side extension with internal and external alterations following demolition of existing side porch
7. To agree to undertake tree works in the allotments and the burial ground
8. To agree to purchase a Poppy Wreath under section 137 for the Remembrance Day Service on 8th November
9. To receive the external auditors report
10. To agree to make the annual donation of £300 for servicing the village clock
11. To consider a Frequently Asked Questions page on speeding and parking
12. To receive information on the NALC pay scales
13. To receive a report on the Community Board meeting held on 30th September and our bid for a feasibility study on the High Street pavements
14. To consider COVID19 and decisions or actions which may be required
15. To discuss future projects and budget for 2020/2021
16. To approve the accounts for October 2020 signing of cheques - appendix 2
17. Members questions
18. Date of next meeting - Parish Council meeting – 12th November at 8pm via ZOOM

SHARON L. HENSON, CLERK

1.10.2020

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 10th September – 1st October 2020

1. Website analysis for September – emailed.
2. Buckinghamshire Council daily and weekly updates – links put on website
3. Police and Crime Commissioner bulletins – emailed and on website
4. Beacons of the Past Newsletter – emailed
5. Buckinghamshire Council notification of NW Chilterns Community Board meeting and papers for 30th September – Cllr Cope will attend.
6. Littlejohn external auditors have completed the audit and no issues have been raised.
7. Notification that at this date there will be a Service of Remembrance outside around the War Memorial on Sunday 8th November starting at 10.45.
8. Notification that the Precept will be paid into our account by the end of September
9. Chiltern Conservation Board – notification of Green Recovery in the Chilterns online conference

Clerks Report

1. A new spring has been fitted to the small entry gate to the Pedestal Playing Field – design of gate not suitable for self closing hinges.
2. The gullies from Chorley Road junction to the Pedestal are due to be cleared from midnight on 8th/9th October. Clerk to put notices through resident's doors and on cars. TfB will put up signs as all cars have to be removed from the road. If there are any cars parked they will not even start. If we can put cones out it would help.
3. The top field and the shelter belt hedge have been cut.
4. Chiltern Rangers have carried out two site visits to the burial ground top field and will come up with proposals for an environmental scheme.
5. The Clerk has worked through the budgets for the remainder of this financial year and looking forward to next year. There will be some funding available for the environmental scheme this year. As long as there is a £25,000 figure to bring forward for 2021/22 we should be able to reduce the precept for 2021/22. See 6 month budget sheets enclosed.
6. A site visit to the burial ground has shown that there seem to be three dead trees which need removing – Clerk will ask Buckinghamshire Council for a 5 day exemption to allow them to be removed once Complete Tree Services have had a site visit on 9th October.
7. A skip is being delivered to the allotments for the period 3rd – 19th October. All allotment holders have been advised. A site visit has highlighted issues with some of the boundary trees. Clerk is having a site visit with Complete Tree Services on 9th October.
8. The NALC pay scales have been issued to be backdated to April 2020. Under the current financial climate the Clerk will not be asking for this to be considered or implemented until April 2021 and would not ask for it to be backdated. Clerk is on SCP38.
9. Clerk 'attended' the Transport for Bucks Conference.
10. Eight tenants still have to pay their rent. A reminder has been sent out.

Payments to be made in October 2020

Castle Water (dd)	18.66	Allotment water 7/10
Mrs S Henson	597.42	September salary
Mrs S Henson	63.99	Mileage and expenses – new phone
Bucks CC	221.30	October pension
HMRC - online	86.00	Tax
Acorn Landscaping	533.14	6/12 highway grass, 7/12 burial ground, Pedestal strimming 6/12, cutting tree at crossing
TBS Hygiene	115.20	September collections
JSG Handyman	35.00	Spring on Pedestal Gate
Glynn Spratt	115.00	Cutting top field shelter belt hedge
PKF Littlejohn	360.00	External audit
Southern Electric (dd)	76.67	Street light energy (approx.)
Total	2222.38	

Statement of Account as at 1st October 2020

Opening balance – 1 st September	30627.68
Less September payments	2148.63
Plus allotment rents	330.00
Plus balance of Precept	22,500.00
Total	51309.05

26 AUGUST 2020

E01-20 | 2020-21 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2020-21 to be implemented from 1 April 2020.

The annex below lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These calculations have been checked by the ALCC and are based on the changes agreed by the NJC. These should be applied from 1 April 2020.

Due to the introduction of the national living wage, the NJC agreement included the introduction of a new pay spine on 1 April 2019. Reference to the former pay scales has been removed. However, if you wish to see how the old spinal column points and scale ranges translated to the new scales, these are set out in E02-18.

SCP	1 April 2019		1 April 2020		Scale ranges
	£ per annum	£ per annum	£ per annum	* £ per hour	Based on SCP
1	£17,364	£9.02	£17,842	£9.27	Below LC Scale (for staff other than clerks)
2	£17,711	£9.21	£18,198	£9.46	
3	£18,065	£9.39	£18,562	£9.65	
4	£18,426	£9.58	£18,933	£9.84	
5	£18,795	£9.77	£19,312	£10.04	
5	£18,795	£9.77	£19,312	£10.04	LC1 (5-6) (below substantive range)
6	£19,171	£9.96	£19,698	£10.24	LC1 (7-12) (substantive benchmark range)
7	£19,554	£10.16	£20,092	£10.44	
8	£19,945	£10.37	£20,493	£10.65	
9	£20,344	£10.57	£20,903	£10.86	
10	£20,751	£10.79	£21,322	£11.08	
11	£21,166	£11.00	£21,748	£11.30	
12	£21,589	£11.22	£22,183	£11.53	LC1 (13-17) (above substantive range)
13	£22,021	£11.45	£22,627	£11.76	
14	£22,462	£11.67	£23,080	£12.00	
15	£22,911	£11.91	£23,541	£12.24	
16	£23,369	£12.15	£24,012	£12.48	

17	£23,836	£12.39	£24,491	£12.73	
18	£24,313	£12.64	£24,982	£12.98	LC2 (18-23) (below substantive range)
19	£24,799	£12.89	£25,481	£13.24	
20	£25,295	£13.15	£25,991	£13.51	
21	£25,801	£13.41	£26,511	£13.78	
22	£26,317	£13.68	£27,041	£14.05	
23	£26,999	£14.03	£27,741	£14.42	
24	£27,905	£14.50	£28,672	£14.90	LC2 (24-28) (substantive benchmark range)
25	£28,785	£14.96	£29,577	£15.37	
26	£29,636	£15.40	£30,451	£15.83	
27	£30,507	£15.86	£31,346	£16.29	
28	£31,371	£16.31	£32,234	£16.75	
29	£32,029	£16.65	£32,910	£17.10	LC2 (29-32) (above substantive benchmark range)
30	£32,878	£17.09	£33,782	£17.56	
31	£33,799	£17.57	£34,728	£18.05	
32	£34,788	£18.08	£35,745	£18.58	
33	£35,934	£18.68	£36,922	£19.19	LC3 (33-36) (below substantive range)
34	£36,876	£19.17	£37,890	£19.69	
35	£37,849	£19.67	£38,890	£20.21	
36	£38,813	£20.17	£39,880	£20.73	
37	£39,782	£20.68	£40,876	£21.25	LC3 (37-41) (substantive benchmark range)
38	£40,760	£21.19	£41,881	£21.77	
39	£41,675	£21.66	£42,821	£22.26	
40	£42,683	£22.18	£43,857	£22.79	
41	£43,662	£22.69	£44,863	£23.32	
42	£44,632	£23.20	£45,859	£23.84	LC3 (42-45) (above substantive benchmark range)
43	£45,591	£23.70	£46,845	£24.35	
44	£46,732	£24.29	£48,017	£24.96	
45	£47,896	£24.89	£49,213	£25.58	
46	£49,101	£25.52	£50,451	£26.22	LC4 (46-49) (below substantive range)
47	£50,318	£26.15	£51,702	£26.87	
48	£51,429	£26.73	£52,843	£27.47	
49	£52,869	£27.48	£54,323	£28.23	
50	£54,194	£28.17	£55,684	£28.94	LC4 (50-54) (substantive)
51	£55,544	£28.87	£57,071	£29.66	
52	£57,397	£29.83	£58,975	£30.65	

53	£59,244	£30.79	£60,873	£31.64	benchmark range)
54	£61,099	£31.76	£62,779	£32.63	
55	£62,967	£32.73	£64,699	£33.63	LC4 (55-62) (above substantive benchmark range)
56	£64,812	£33.69	£66,594	£34.61	
57	£66,679	£34.66	£68,513	£35.61	
58	£68,510	£35.61	£70,394	£36.59	
59	£70,246	£36.51	£72,178	£37.51	
60	£72,019	£37.43	£74,000	£38.46	
61	£73,835	£38.38	£75,865	£39.43	
62	£75,701	£39.35	£77,783	£40.43	

* Hourly rates

As per the national agreement, hourly rates are calculated by dividing annual salary by 52 weeks and then by 37 hours.

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