

MINUTES OF THE MEETING HELD ON THURSDAY 9th JANUARY 2020 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mr S. Cope, Mr N Harris, Mrs V. Smith, Mr N. Timberlake
Mrs S Henson - Clerk

County Cllr Mr D. Hayday, District Cllr Mr I. McEnnis

APOLOGIES: Cllrs Mr R. Seymour, Mr P. Brown, Mrs K. Cheshire

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA – none to declare.

CONFIRMATION AND SIGNING OF MINUTES OF THE DECEMBER MEETING

The Minutes for the December Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerk's Report

1. Clerk has booked the cherry picker for Friday 10th January from 10am. Clerk has put up 'no parking' signs in the working area.
2. Clerk is meeting up with the Director, Localities and Strategic Partnerships, Buckinghamshire unitary on 22nd January to introduce her to our parish and how the clerk, as an officer works for the parish.

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

270.1 Correspondence Received from 12th December 2019 – 9th January 2020

1. Website analysis for December – emailed.
2. Police and Crime Commissioner Newsletter – emailed
3. Email from Martin Tett explaining the future arrangements for LAF's .Emailed.
4. Emails about the completion of the A4010 HS2 project.
5. Downley Dynamos have asked us to consider moving the tri table.
6. Consultation on the Draft Air Quality Supplementary Planning Document (February 3rd closing date). Clerk will submit a response.
7. Copy email from a resident about the air quality in the High Street – Clerk has forwarded correspondence to the resident and Cllr Hayday showing our comments on the issue.
8. Price from Complete Tree Services for the replacement of a malus mokum for Park Farm Road 12-14cm girth tree, approx 3m – 3.5m in height - Cost of tree £134.00 plus vat. Clerk to check whether a malus or a prunus is required.
9. Request for financial help for the West Wycombe Community Library – the Clerk will ask for a letter from the Treasurer - February agenda

270.2 Applications – none received

Decisions

19/07217/FUL -Pedestal Garage West Wycombe Road High Wycombe-Erection of building for use as car valeting shelter (Retrospective) – withdrawn.

270.3 To receive an update on the Chorley Road MVAS installation

The units are operational however they seem to be set at a higher speed than we would prefer i.e. they seem to react at 44 – 45mph and not 40mph. The Clerk will ask if the technician can come out for a free of charge visit.

Clerk has claimed £3200 from the LAF support for the MVAS units.

270.4 To report and discuss any Highways issues including the grips in Toweridge Lane

Clerk continues to discuss the replacement name signs.

Clerk has reported the un-lit 30mph sign on the entry to West Wycombe.

Clerk has chased the non-working street light by Ness Cottage.
Clerk has chased with photograph the demolished light column near Portway Drive.
TfB have dug out the grips in Toweridge Lane and will repair the road when weather conditions improve.
Clerk has chased Chiltern District Council over the lack of pavement sweeping since leaf fall.
Orders placed for the work at the bottom of Cutty Alley, Park Farm Road and West Wycombe Road.
Sparkx price for repairing two heritage street lights – between £130 and £200 depending on what parts are required – Clerk has placed the order for repair.
Our bid for the High Street feasibility study will be delayed due to the new Unitary and LAF arrangements.
The A4010 HS2 project has not been completed. The Bradenham Road bus shelter is still leaking; Clerk has also suggested that if there is any money left over they should consider white lining the edge of the A4010 as well as cutting back the vegetation between the bus shelter and the bridge. If the white lining cannot be carried out it could be a joint project for the new Community Boards.
Light by the school car park entrance not working.
737 National Express will stop serving Stokenchurch, High Wycombe and Hemel Hempstead in February.
The Oxford Express has also ceased due to the extension of Chiltern Rail to Oxford.

270.5 To agree to sign the Local Council Devolution Agreement Variation with Bucks County Council
It was resolved to sign the agreement.

270.6 To discuss moving the tri table and related costs
Prices for replacement anchors and borrowing the necessary tool would be £85 for the anchors; tools free of charge but £35 for delivery and then collection of the loan tool. It was resolved to place an order for the anchors to arrive after the basket swing has been installed. A site visit will be arranged with Downley Dynamos to agree on a new site.

270.7 To discuss general maintenance of the burial ground and the Pedestal Playing Field Car Park
Councillors visited the Pedestal Playing Field car park and the burial ground as both areas need maintenance. Trees from West Wycombe Estate have fallen over the top field fence in two places. The Clerk suggested we consider making to wide borders of shrubs under the trees in the burial ground as the grass no longer grows there. It was resolved that we would mulch a border area and then plant in the autumn. Cllr Harris will ask for a colleague to suggest suitable planting. Cllr Harris will arrange a site visit to the Car Park with Coppards to see whether they have any suggestions.

270.8 To consider budgets and projects for 2020/2021
The Clerk issued an up to date expenditure against budget sheet prior to the meeting.
We still have to pay for the new basket swing - £6762.98 plus VAT. This will be installed on 25th February over a two day period. Downley Dynamos are happy for the contractors to use the pavilion for toilets.
Councillors agreed to work with the original suggested budget discussed in November.

270.9 To resolve to pay for the conversion of the website to be fully accessible as per legislation which we should comply with by September 2020, at a cost of £650
Councillors discussed the proposed website modifications to make it accessible for all and it was resolved to proceed with the conversion to an accessible website.

270.10 To set the precept for 2020/2021
Councillors were issued with a sheet showing the implications of setting the precept at £45,000. It was resolved to set the precept at £45,000.

270.11 To adopt a media policy
The Chairman recommended further modifications and it will be presented to the February meeting.

270.12 To agree to pay the Clerks Annual Room Allowance for 2019 and the annual overtime for 2019
It was resolved to pay the annual allowance of £500 and to pay for 79.5 hours of overtime.

270.13 To approve the accounts for January 2020 signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes for list of payments.

270.14 Members Questions

None raised.

270.15 Date of next meeting

Thursday 13th February 2020 at 8pm in The Church Room, West Wycombe

Payments to be made in January 2020

Mrs S Henson	1625.59	December salary and annual overtime payment
Bucks CC	639.00	January pension
HMRC - online	284.40	Tax
HMRC – online	188.95	Employer National Insurance
Mrs S Henson	542.60	Mileage, volunteer gifts/annual room allowance
Acorn Landscaping	199.81	9/12 highways grass cutting
TBS Hygiene	100.80	December collections
MH-P Internet	108.00	Annual hosting fee
Sovereign Play Equipment	1623.12	20% deposit for basket swing
Old Folks Christmas Party s/o	100.00	Contribution to the annual party
Castle Water (dd)	45.30	Allotment water supply
Southern Electric (dd)	81.57	Street light energy
Total	5539.14	

Statement of Account as at 1st January 2020

Opening balance – 1 st December	47469.34
Less December cheques, dd's and debit card	8420.86
Plus refund from Cllr Hayday for Poppy Wreaths	50.00
Total	39098.48